





# HANDBOOK FOR THE **TOEFL Primary Tests**



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# **TOEFL Primary®** Tests Overview

There are 3 TOEFL Primary® tests:

### **TOEFL Primary Reading and Listening**

TOEFL Primary reading and listening tests assess students' knowledge, skills, and abilities for fulfilling core communication goals in English. Young learners are acquiring their English abilities at different times and in different ways depending on school curriculum and other factors. The TOEFL Primary reading and listening tests are offered at 2 levels, Step 1 and Step 2, so that you may select an assessment that more closely matches what your students have learned and the level of English-language proficiency they have acquired.

#### Step 1 Tests

These tests measure reading and listening proficiencies and are designed for young students at the beginning stages of learning English.

#### Step 2 Tests

These tests measure reading and listening proficiencies and are designed for young students who have acquired some communicative skills in English.

### **TOEFL Primary Speaking Test**

This test measures speaking proficiency and is suitable for young English learners at various skill levels.

Refer to page 24 for information about the *TOEFL Primary* Speaking test.

# **Test Delivery**

The *TOEFL Primary* Reading and Listening tests are available as paper-delivered or digitally delivered tests. Questions are multiple choice. Students mark their answers on a separate answer sheet or on a digital device.

The *TOEFL Primary* Speaking test is only available as a digitally delivered test. Student responses are recorded through a headset with microphone via computer or tablet.

### **Test Purpose**

The purpose of the *TOEFL Primary* tests is to allow teachers and parents to learn about young students' developing English skills. Information on *TOEFL Primary* score reports helps teachers and parents:

- Obtain accurate and reliable information about student abilities
- Measure student progress
- Identify students' strengths and weaknesses in English
- Plan future lessons to match student needs
- Place students in classes appropriate for their ability levels

The *TOEFL Primary* tests are designed for students as young as 8 years old who have been learning English for about a year or more, though the tests may be appropriate for other students as well. Decisions about the appropriateness of the tests should be based on the English-language proficiency of the students.

The *TOEFL Primary* tests are not based on or limited to any specific curriculum. All *TOEFL Primary* tests assess students' knowledge, skills, and abilities for fulfilling core communication goals in English. These communication goals are shared across curricula worldwide.

# **Reading and Listening Tests Overview**

### **Communication Goals**

The *TOEFL Primary* Reading and Listening tests measure young learners' abilities to understand written and spoken English that they are learning in their classrooms and that is relevant to their daily lives. Test tasks require students to read or listen to information, instructions, or stories that reflect their experiences at school, home, and other ageappropriate contexts. Test tasks are designed to assess abilities for fulfilling particular communication goals central to young students' English-language proficiency development.

The communication goals assessed in Reading are:

- Identifying people, objects, and actions
- Understanding commonly occurring non-linear written texts (examples: signs, schedules)
- Understanding written directions and procedures
- Understanding short personal correspondence (examples: letters, emails)
- Understanding simple, written stories
- Understanding written informational texts about age-appropriate content-area topics

The communication goals assessed in Listening are:

- Understanding simple descriptions of familiar people and objects
- Understanding spoken directions and procedures (example: teacher directions in a classroom)
- Understanding conversations
- Understanding spoken stories
- Understanding short informational texts related to daily life (example: a voicemail message)
- Understanding expository monologues about age-appropriate content-area topics

### **Test Structure**

The number of questions a student fills in on the answer sheet is the sum of the number of questions and number of examples.

#### **Step 1 Tests**

The table below summarizes the structure of the Reading and Listening—Step 1 tests.

Test	Number of Questions	Number of Examples	Number of Questions Answered	Time
Reading	36	3	39	30 minutes
Listening	36	5	41	About 30 minutes

#### Step 2 Tests

The table below summarizes the structure of the Reading and Listening—Step 2 tests.

Test	Number of Questions	Number of Examples	Number of Questions Answered	Time
Reading	36	1	37	30 minutes
Listening	36	3	39	About 30 minutes

# **Reading and Listening Tests Overview**

# **Assessing Abilities**

The *TOEFL Primary* Reading and Listening tests are offered in 2 levels: Step 1 and Step 2. The following describes the difference between the Step 1 and Step 2 tests. It will help you decide which step is best for your students.

<b>TOEFL Primary Reading</b> Test questions that specifically assess the ability to:	Step 1	Step 2
recognize simple words		
understand simple sentences		
understand a paragraph of about 75 words on an everyday topic		
understand 2–4 simple sentences about a topic		√
find information in menus, schedules and posters		
locate and connect information within a sentence or a		
paragraph interpret information in menus,	,	,
schedules or posters		
understand sentences that are more complex and include less familiar vocabulary		
understand a paragraph on an academic subject		√
understand a sequence of instructions		
understand a story of about 250 words		
connect information throughout a text		
infer and draw conclusions		

# **Reading and Listening Tests Overview**

# **Question Types**

The following describes the question types represented on the Step 1 and Step 2 tests. You can find examples of the types of questions that students will experience on pages 11–17.

<b>TOEFL Primary Reading</b> Contains the following question types:	Step 1	Step 2	<b>TOEFL Primary Listening</b> Contains the following question types:	Step 1	Step 2
Match picture to text – Students see a picture and 3 written options. Students select the option that matches the picture.			Listen and match to a picture – Students see 3 pictures and listen to a sentence. Students select the picture that matches the sentence they heard.	V	
<b>Sentence clues</b> – Students read a short description and select the option that matches what is described.			<b>Listen to directions</b> – Students see 3 pictures and hear some directions. Students select the picture that shows the person(s) who followed	√	√
<b>Reading sets</b> – Students read a passag (correspondence, telegraphic, instruction expository) and answer 2-4 questions a	onal, narrat		the directions they heard. Basic conversations – Students		
The passage may be <i>a single</i> paragraph or may be of another type (menu, schedule, poster, set of directions, etc.).	√	√	hear 3 versions of a 2-turn conversation. Only 1 of the 3 versions makes sense. Students select the correct version of the conversation.		
The passage may be <i>more than 1</i> paragraph in the form of a narrative or an informational text.			<b>Details in conversations</b> – Students listen to a conversation and answer a question about a detail in the conversation. The question and answer choices are both spoken on the audio track and shown in the test book.		
			<b>Messages</b> – Students listen to a message and answer a question about the message. The question and answer choices are both spoken on the audio track and shown in the test book.	√	
			<b>Listening sets</b> – Students listen to an academic or narrative passage and answer 3-4 questions about the passage. The questions are both spoken on the audio track and printed in the test book.		

### **Before the Test**

### How to Register for the TOEFL Primary Tests

The *TOEFL Primary* tests are available throughout the world. Schools may arrange for the testing of individual classes or the entire school. Parents may arrange for testing by contacting a local ETS *TOEFL Primary* Associate to find out when and where testing is available.

The fee to take the *TOEFL Primary* tests varies worldwide. To inquire about pricing in your area, contact your local ETS *TOEFL Primary* Associate. Go to **www.ets.org/toeflprimary** for more information about registration.

### **Identification Document (ID)**

If students are not taking the tests at school, they may be required to provide identification (ID) before they take the tests. A passport is the best ID document. If the student does not have a passport or other ID with a signature and photograph, then an official letter from the school the student attends is an acceptable ID document. The letter must have the student's photograph glued (not stapled) to it, and the title, signature, and seal of the official who issued the letter must overlap the photograph. Student letters are valid for 1 year from the date of issue.

I verify that Tomiko Saito is a student at Community College and that her photograph and signature are shown on this page.
Lignature of Official
 applicant's Signature Title & Official

### **Consent Form**

A parent or legal guardian will be asked to sign a consent form before a student takes a *TOEFL Primary* test. Students return the consent form to school or to the local ETS *TOEFL Primary* Associate before the test. If a student does not have a signed consent form by test day, he or she will not be able to take the test. (See page 33 for a sample consent form.)

By signing the consent form, the parent or guardian agrees that all information they provide, including demographic and background information, answers to test questions, and test scores, may be used for research, development, and marketing purposes relating to the *TOEFL Primary* tests. Data may be transferred into and out of the United States and other countries worldwide.

The student and parent/guardian also agree that test questions and answers will not be reproduced or disclosed in whole or part.

### Students with Disabilities or Health-related Needs

ETS is committed to providing access to students with disabilities and health-related needs by providing reasonable accommodations whenever possible. The *TOEFL Primary* Program and its local ETS *TOEFL Primary* Associate will attempt to make arrangements with test centers to administer the tests with accommodations.

Among the accommodations that may be provided are extended testing times, extra breaks, large print, or other aids customarily used by the student. See the TOEFL Young Students Series Handbook Supplement for Test Takers with Disabilities or Health-Related Needs, which contains policies and instructions to request nonstandard testing accommodations. All requests for accommodations must be approved in accordance with ETS policies and procedures located on the website at

www.ets.org/disabilities.

# **Before the Test**

# How to Answer Questions for the TOEFL Primary Tests

When taking the Reading and Listening tests (Step 1 and Step 2), students will read passages and questions and will mark their answers on a separate answer sheet or on a screen. For paper testing, a sample answer sheet is shown on pages 7–8, and instructions for marking the answer sheet are on page 10. For testing in schools, the teacher will help students understand how to mark the answers before they take the test.

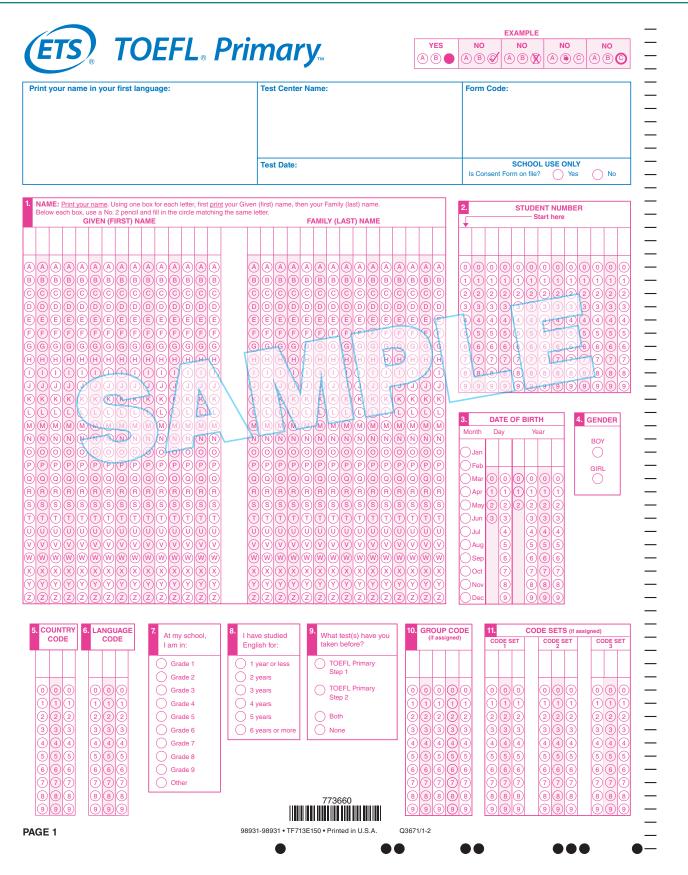
### Student Information for the TOEFL Primary Tests

On test day, and sometimes before test day in schools, students will need to enter some personal information on an answer sheet or on screen. The information students may need to provide is shown below.

Review this information with the student. Doing so will help him or her complete this information on the answer sheet quickly and correctly on test day. Students must use a pencil on the answer sheet. Questions 12, 13, and 14 are only asked on the *TOEFL Primary* Speaking test.

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### **Answer Sheet**



# **Answer Sheet**

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1.	A	в	©	-	14.	A	в	©	]	27.	A	в	©
2.	A	в	C		15.	A	B	©		28.	A	B	©
3.	A	B	©		16.	A	B	©		29.	A	B	©
4.	A	B	C		17.	A	в	C		30.	A	в	©
5.	A	B	©		18.	A	B	©		31.	A	B	©
6.	A	B	©		19.	A	B	©		32.	A	B	©
7.	$\textcircled{\textbf{A}}$	B	©	:	20.	A	B	©		33.	A	B	©
8.	A	B	C	1	21.	A	B	C		34.	A	B	C
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### **Procedures**

The tests will be given on the date and time announced by the teacher or by an official of the institution administering the tests. Students must report to the testing room on time. Seating at the test center will be prearranged by the test administrator. Students will not be permitted to change seats after they have been seated. All students will face the same direction. Students should bring:

• No. 2 or HB black-lead pencils with erasers

During the test administration students will be provided with:

• A clock in the room

Personal items other than ID documents are not allowed on the desk. Phones and any other electronic devices must be turned off and put away.

During any breaks in the testing, test books and answer sheets will be held by the test administrator until students return. Students will not be allowed to access cell phones, electronic devices, or any unauthorized aid during a break. Students will not be given extra testing time for a restroom absence.

To maintain a proper testing environment, students may not:

- Give or receive assistance of any kind
- Use a prohibited item
- Disturb other test takers
- Look through the test book before the start of the test
- Look at a test or test section other than the one they are working on
- Remove a page or part of a page from the test book
- Work longer than permitted or refuse to follow any other testing regulation

If a student fails to comply with these regulations, the student may be asked to leave the testing room, and his or her test may not be scored. The test administrator has the right to request that ETS not score a student's test if the student did not follow instructions or if the test administrator suspects that the student cheated. No scores will be reported for that student.

# **During the Test**

#### Reading and Listening Tests (Step 1 and Step 2)

The Reading test is timed, and students are given 30 minutes to work. The test administrator will start and stop the Reading test. The Listening test is paced by a recording and is about 30 minutes long. Students may only work on one test at a time. If a student finishes the Reading test early, he or she may not work on the Listening test. Students may not work on the Reading test during the Listening test. Scores will be canceled if these rules are not followed.

### **Speaking Test**

Refer to page 24 for more information about the *TOEFL Primary* Speaking test.

# **Filling in Circles on the Answer Sheet**

On the paper-delivered Reading and Listening tests (Step 1 and Step 2), students read the questions in the test book and mark their answers on a separate answer sheet. The following information shows how to properly fill in the circles on the answer sheet:

#### Do not mark in the test book.

Students will mark their answers on the answer sheet. Nothing marked in the test book will be scored.

#### Match the question number in the test book to the same number on the answer sheet.

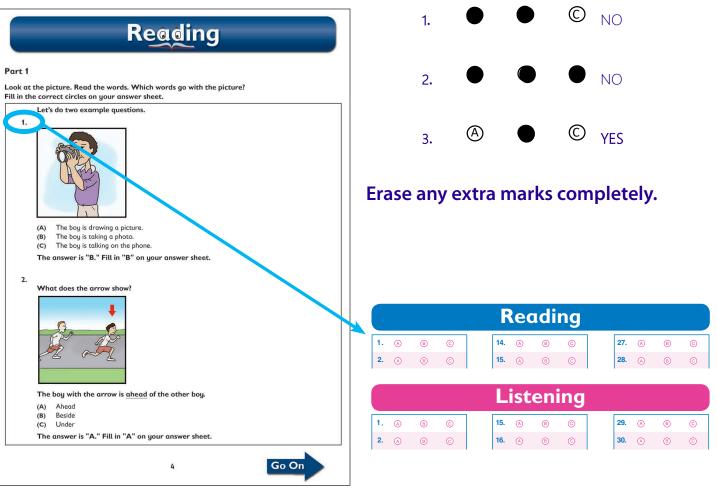
#### Use a pencil.

Students should use only No. 2 or HB black-lead pencils. Other writing instruments, such as pens, are not permitted because they may cause an error during automated scoring.

#### Fill in the circle completely.

		EXAMPLE		
YES	NO	NO	NO	NO
A B	$\textcircled{A} \textcircled{B} \swarrow$	(A) (B) 🚫		A B O

#### Fill in only 1 circle for each question.



The *TOEFL Primary* tests are not based on any particular curriculum, textbook, or method of study. Because the tests are used to help teachers and parents understand student abilities and what students can learn next, learning for the purpose of performing well on the tests is discouraged. Instead, we encourage having students take the tests at different times during their early English language learning to monitor progress and make appropriate decisions for their future learning.

The *TOEFL Primary* tests are not "pass/fail" tests. Students are not expected to answer all of the questions correctly. The texts on the Reading and Listening tests (Step 1 and Step 2) cover a range of complexity, with less complex and middle level texts on Step 1, and middle level and more complex texts on Step 2.

Before taking a *TOEFL Primary* test, it is helpful if students are familiar with the types of questions on the test, especially if this will be their first test-taking experience. The following examples show the types of questions on the Reading and Listening tests (Step 1 and Step 2) to help students become familiar with the test format and directions. An answer sheet for the following example questions is provided at the back of this book on page 35. The answer sheet allows a student to practice following directions for filling out answers and in following directions for the different question formats. There are 5 reading examples and 11 listening examples.

# **Reading Question Types**

#### Type #1: Match Picture to Text (Step 1 only)

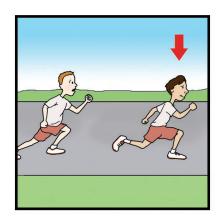
Look at the picture. Read the words. Which words go with the picture? Fill in the correct circles on your answer sheet.





- (A) The boy is drawing a picture.
- (B) The boy is taking a photo.
- (C) The boy is talking on the phone.

2.



- (A) Ahead
- (B) Beside
- (C) Under

#### Type #2: Sentence Clues

Read and find the answer.

Fill in the correct circles on your answer sheet.

3. Students go to class here. Teachers work here. It has many desks.

What is it?

- (A) A house
- (B) A school
- (C) A bank

#### Type #3: Reading Sets

#### Read the letter. Answer questions 4 and 5.

Dear Mr. Ross,

I really enjoyed your class last year. Remember when we learned about rain forest environments and the tropical animals that live there? Well, this summer, I went to the zoo with my family and I saw some of these animals. I saw monkeys and all sorts of colorful birds. I told my family everything I learned about these animals in your class.

I even kept my science journal from last year and wrote about the zoo animals in it. Science journals were fun, and I am going to continue mine in my new science class.

Sincerely,

Kim

#### 4. Why is Kim writing to her teacher?

- (A) To thank him for a fun class trip
- (B) To ask him about his new class
- (C) To tell him about her summer

#### 5. What did Kim like about her science class?

- (A) Drawing tropical animals
- (B) Writing in her journal
- (C) Learning about different types of forests

# **Listening Question Types**

Directions for the Listening questions will be spoken on the recording, and students will have a chance to practice different question types through completing example questions. Listening questions are designed to be accessible for students who may be beginning to read in English. Many of the questions have picture options, and all written questions and options are read aloud on the recording. The following examples include what is printed in the test book as well as the script of what students would hear on the recording. You can also find additional examples located on the website at, *https://www.ets.org/toefl/primary/prepare.html*.

# Type #1: Listen and Match to a Picture (Step 1 only)

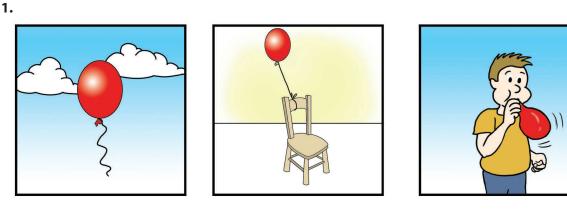
### The students hear:

**Narrator:** Part one. Listen to the words. Look at the pictures. Fill in the correct circles on your answer sheet. Let's do an example. Number 1.

Man: The balloon is in the sky.

Narrator: What did you hear? Look at the pictures.

#### The students see in their test books:



(A)

**(B)** 

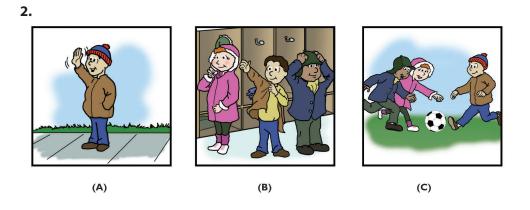
(C)

### **Type #2: Listen to Directions**

#### The students hear:

Narrator:	Listen to a teacher.
Man:	In a minute we are going outside. Please put on your coats and hats because it is cold outside.
Narrator:	Now, answer this question. What did the teacher tell the students to do? Look at the pictures. So, which picture shows:
Man:	In a minute we are going outside. Please put on your coats and hats because it is cold outside.

#### The students see in their test books:



#### The students hear:

Woman: Please sit down. It's time for class to start.

**Narrator:** What did the teacher tell the students to do? Look at the pictures. Fill the correct circle.

#### The students see in their test books:





(A)



**(B)** 



(C)

#### Type #3: Basic Conversations (Step 1 only)

For these questions, students mark their answers on the answer sheet and do not need to look at their test books.

#### The students hear:

**Narrator:** Listen to a phone conversation between an aunt and her nephew.

4.

Narrator:	A, What's your favorite thing about your new town?
Boy:	Yes, I really like it.
Narrator:	B, What's your favorite thing about your new town?
Boy:	I have a lot of friends here.
Narrator:	C, What's your favorite thing about your new town?
Boy:	No, I just moved.

#### 5.

Narrator:	A, Do a lot of children live near you?
Boy:	Yes, there are many.
Narrator: Boy:	B, Do a lot of children live near you? Yes, he's my friend.
Narrator: Bov:	C, Do a lot of children live near you? There's a lot to do.
50,.	

#### 6.

Narrator:	or: A, When do you start school?	
Boy:	I'm in the fifth grade.	
Narrator: Boy:	B, When do you start school? Across the street	
Narrator:	C, When do you start school?	
Boy:	In a few weeks	

#### The students see in their test books:

- 4. 5.
- 6.

#### Type #4: Details in Conversation

#### The students hear:

Narrator:	Listen to a conversation between a teacher and a student. Listen for the answer to this question: When is the girl's party?
Woman: Girl:	Congratulations! Are you doing anything special to celebrate? Yes, I'm having a party this weekend.
Woman:	Will you have cake?
Girl:	Yes.
Narrator:	Fill in the correct circle on your answer sheet.

#### The students hear and see in their test books:

#### 7. When is the girl's party?

- (A) Tonight
- (B) Next week
- (C) This weekend

#### Type #5: Messages

#### The students hear:

**Narrator:** Listen to a phone message.

**Boy:** Hi, Laura. It's Mike. I forgot to ask you at school when the movie starts. Call me back when you come home from the library.

Narrator: Fill in the correct circle on your answer sheet.

#### The students hear and see in their test books:

#### 8. What did Mike call about?

- (A) Homework
- (B) A movie
- (C) A library book

#### Type #6: Listening Sets (Step 2 only)

#### The students hear:

Narrator: Listen to a teacher in a history class.

Hundreds of years ago, leaders such as kings and queens lived in large, fancy houses called castles. They needed to keep the castles safe, so they had workers dig moats around the castles. A moat was a deep ditch all around a castle and sometimes filled with water. The moat kept dangerous people and the king's or queen's enemies away from the castle. People had to cross the moat on a bridge or in a boat. Some moats were small, but some were more like a lake. There were even castles with moats inside the castle. These moats separated different parts of the castle. Most places today, even very large houses or museums, do not have moats. But some places do—like zoos. Sometimes zoos use moats to separate animals from people.

**Narrator:** Now, answer the questions.

#### The students hear and see in their test books:

#### 9. Why did people build moats hundreds of years ago?

- (A) To make a castle more beautiful
- (B) To make castle walls stronger
- (C) To keep a castle safe

#### 10. How can people make moats?

- (A) By digging around a building
- (B) By building very tall walls
- (C) By joining two large buildings together

#### 11. Why do some zoos have moats?

- (A) To keep people away from animals
- (B) To give animals water to drink
- (C) To make space for more animals

### **Answers to Example Questions**

Reading:	1. B	2. A	3. B	4. C	5. B						
Listening:	1. A	2. B	3. A	4. B	5. A	6. C	7. C	8. B	9. C	10. A	11. A

### **Reading and Listening Scores**

Scores obtained from a school test administration are reported only to the school. The school will receive a copy of each student's score report and will give parents and students a personal copy.

Scores obtained from a public test administration are reported directly to the parents and students.

Each *TOEFL Primary* Reading and Listening (Step 1 and Step 2) score report provides:

- A level for each skill (Reading and Listening) that includes descriptors of student ability and recommended next steps that students can take to improve their English
  - Reading and Listening Step 1 Levels are shown as stars  $\bigwedge$  (maximum of 4).
  - Reading and Listening Step 2 Levels are shown as badges 🙆 (maximum of 5).
- Scale scores that help show progress within a level when students take the test again
  - The number of correct responses on each section is converted to a scale score that ranges from 100 to 115 in increments of 1.
  - Step 1 scale scores range from 101–109.
  - Step 2 scale scores range from 104–115.
  - A scale score of 100 on Step 1 may indicate that a student is at the very beginning stages of learning English. A scale score of 100 on Step 2 may indicate that taking Step 1 can provide better information about a student's proficiency.
- Common European Framework of Reference (CEFR) levels that show student ability in comparison to a widely used tool for describing language proficiency
- A Lexile<sup>®</sup> measure to help select books at appropriate reading levels

### **CEFR Levels**

The Common European Framework of Reference (CEFR) is a widely used tool for understanding different stages of language development and proficiency. The CEFR provides descriptors of language performance across a broad range of tasks. *TOEFL Primary*® scores are mapped to CEFR levels, using CEFR descriptors that were modified to reflect the developing language skills and cognitive abilities of young learners. The CEFR levels are included in the score report so you will know about your students' abilities in relation to a widely accepted international standard.

### Lexile® Measures

The *TOEFL Primary* Reading and Listening score reports provide a Lexile measure to help identify books at the appropriate reading level for the student. The Lexile Framework for Reading developed by Metametrics<sup>®</sup> is a scientific approach that places both the reader and text on the same developmental scale, making it easy to identify books that match your child's reading ability. More than 100 million books, articles and websites have received Lexile text measures. The online service for matching Lexile measures with books is free and easy to use. For more information, visit **www.lexile.com/toeflprimary**.

The charts on this page summarize Reading and Listening score report information.

# **TOEFL Primary Reading Scores Summary**

Step 1 Level	Step 2 Level	Lexile	Scale Score	CEFR
Typical students at this level:	Typical students at this level:			
			115	
	RRRRR Perform exceptionally well on this test	750L	114	
	Perform exceptionally well on this test		113	B1
	<u> </u>		112	
	Understand simple stories and	550L	111	
	age-appropriate academic texts		110	
***	<u>R</u> R R		109	A2
Understand short descriptions, information	Understand simple stories and are beginning to	325L	108	
in signs and short messages	understand age-appropriate academic texts		107	
$\Delta \Delta \Delta$	R R		106	
Understand short descriptions and find	Understand short descriptions and find	125L	105	
information in signs, forms and schedules	information in signs, messages and stories		104	A1
**			103	
Begin to understand words and some		BR125L	102	
short descriptions			101	Below A1

Students receiving a level of  $\Rightarrow$  and a scale score of 100 may be at the very beginning stages of learning English. Students receiving a level of  $\bigotimes$  and a scale score of 100 may receive better information about their proficiency levels by taking Step 1. Score reports with a scale score of 100 show a Lexile measure of BR250L and a CEFR level of Below A1.

# **TOEFL Primary Listening Scores Summary**

Step 1 Level	Step 2 Level	Scale Score	CEFR
Typical students at this level:	Typical students at this level:		
		115	B1
		114	
	Perform exceptionally well on this test	113	DT
	<u> </u>	112	
	Understand conversations, simple stories, and	111	
	age-appropriate academic talks		
***	<u> </u>	109	A2
Understand simple descriptions,	Understand conversations and simple stories and begin	108	
instructions, conversations, and messages	to understand age-appropriate academic talks	107	
***	<u>R</u> R	106	
Understand short, simple descriptions,	Understand basic conversations and messages and begin	105	
conversations, and messages	to understand stories and informational texts	104	1
A A		103	A1
চৰ চৰ Begin to recognize some familiar words in speech		102	
		101	Below A1

Students receiving a level of 🕸 and a scale score of 100 may be at the very beginning stages of learning English. Students receiving a level of 👰 and a scale score of 100 may receive better information about their proficiency levels by taking Step 1. Score reports with a scale score of 100 show a CEFR level of Below A1.

# **Reading and Listening Descriptors and Next Steps**

The following charts provide the descriptors ("Can Do" statements) and recommended next steps for each score level of Reading and Listening.

### Reading—Step 1

Stars	Can Do	Next Steps
4	<ul> <li>Students understand short descriptions, information in signs, and short messages. They can:</li> <li>Understand common words and some less common words about objects, places, people, actions, and ideas (examples: <i>ring, adventures, whisper, double</i>)</li> <li>Comprehend the meaning of complex sentences (examples: <i>This is a friendly thing to do when you say goodbye. People do this when they talk quietly.</i>)</li> <li>Connect information in longer sentences and across different sentences to infer information, identify main ideas, and understand the meaning of unfamiliar words.</li> <li>Locate key information in texts</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Study new, unfamiliar words</li> <li>Practice reading stories and informational texts about a variety of topics</li> <li>Practice reading longer and more complex texts</li> <li>Speak or write in their own words about stories and information they read</li> </ul>
3	<ul> <li>Students understand short descriptions and find information in signs, forms, and schedules. They can: <ul> <li>Understand common words and social expressions (examples: <i>play a game, go to a museum, wave goodbye</i>)</li> <li>Comprehend simple descriptions of current and past events (examples: <i>The mouse is on top of the table. He is washing his hands.</i>)</li> <li>Recognize relationships among words and phrases within familiar categories (examples: food-fruit-strawberries; rain-sky-clouds; one more time-again)</li> <li>Make connections across simple sentences (example: Clouds are in the sky. Rain comes from them. Sometimes they cover the sun.)</li> </ul> </li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Read longer paragraphs and stories about familiar people, objects, and information</li> <li>Learn more words that describe objects, places, people, actions, and ideas</li> <li>Speak or write in their own words about paragraphs, stories, and information they read</li> </ul>
2	<ul> <li>Students begin to understand words and some short descriptions. They can:</li> <li>Understand common words in familiar categories such as home, school, family, colors, body parts, animals, and actions</li> <li>Recognize key words for understanding simple sentences</li> <li>Understand everyday actions in the present (examples: <i>The children play. He is eating.</i>)</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Learn vocabulary and common expressions used in social and familiar settings</li> <li>Practice reading simple sentences and short texts about familiar topics</li> </ul>
1	<ul> <li>Students begin to recognize some basic words. They may be able to:</li> <li>Identify basic vocabulary with visual support</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Learn and practice reading common words in familiar categories such as home, school, family, colors, body parts, animals, and actions</li> <li>Read short, simple sentences about familiar people, objects, and actions (example: <i>The boy is eating an apple.</i>)</li> </ul>

### Reading—Step 2

Badges	Can Do	Next Steps
5	<ul> <li>Students perform exceptionally well on this test. They can:</li> <li>Understand a wide variety of common and less common words to describe objects, places, people, actions, and ideas</li> <li>Comprehend the meaning of complex sentences, paragraphs, and longer texts</li> <li>Connect information across several sentences and paragraphs to infer information, identify main ideas, and understand the meaning of unfamiliar words</li> <li>Identify specific details in longer texts</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Read longer and more complex stories and academic texts about a variety of topics</li> <li>Speak or write in their own words about stories and information they read</li> <li>Consider taking the <i>TOEFL Junior</i><sup>®</sup> test for more accurate information about their reading ability</li> </ul>
4	<ul> <li>Students understand simple stories and age-appropriate academic texts. They can:</li> <li>Understand a variety of common words and many less common words about objects, places, people, actions, and ideas</li> <li>Comprehend the meanings of complex sentences and paragraphs</li> <li>Connect information in longer sentences and across several sentences to infer information, main ideas, and the meaning of unfamiliar words</li> <li>Identify specific details in texts</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Read longer and more complex stories and informational texts about a variety of topics</li> <li>Speak or write in their own words about stories and information they read</li> </ul>
3	<ul> <li>Students understand simple stories and are beginning to understand age-appropriate academic texts. They can:</li> <li>Understand common words and some less common words about objects, places, people, actions, and ideas (examples: <i>ring, adventures, whisper, double</i>)</li> <li>Comprehend the meaning of complex sentences (examples: <i>This is a friendly thing to do when you say goodbye. People do this when they talk quietly.</i>)</li> <li>Connect information in longer sentences and across different sentences to infer information, identify main ideas, and understand the meaning of unfamiliar words</li> <li>Locate key information in texts</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Study new, unfamiliar words</li> <li>Practice reading stories and informational texts about a variety of topics</li> <li>Practice reading longer and more complex texts</li> <li>Speak or write in their own words about stories and information they read</li> </ul>
2	<ul> <li>Students understand short descriptions and find information in signs, messages, and stories. They can:</li> <li>Understand common words and social expressions (examples: <i>play a game, go to a museum, wave goodbye</i>)</li> <li>Comprehend simple descriptions of current and past events (examples: <i>The mouse is on top of the table. He is washing his hands.</i>)</li> <li>Recognize relationships among words and phrases within familiar categories (examples: food-fruit-strawberries; rain-sky-clouds; one more time-again)</li> <li>Make connections across simple sentences (example: <i>Clouds are in the sky. Rain comes from them. Sometimes they cover the sun.</i>)</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Read longer paragraphs and stories about familiar people objects, and information</li> <li>Learn more words that describe objects, places, people, actions, and ideas</li> <li>Speak or write in their own words about paragraphs, stories, and information they read</li> </ul>
1	Students begin to recognize some basic words. They may be able to: <ul> <li>Identify basic vocabulary with visual support</li> </ul>	<ul> <li>To improve their reading ability, students should:</li> <li>Learn words and common expressions used in familiar social settings</li> <li>Learn words that show relationships among people, objects, and places (examples: <i>at, on, around, between, on top of</i>)</li> <li>Practice reading simple sentences and short texts about familiar topics</li> <li>Consider taking the <i>TOEFL Primary</i> Step 1 test for more information about their reading ability</li> <li>Note: Lexile® information provided for students at this score level is less precise than at other score levels. Students should consider taking the <i>TOEFL Primary</i> Step 1 test for more precise information about their Lexile measure.</li> </ul>

### Listening—Step 1

Stars	Can Do	Next Steps
4	<ul> <li>Students understand simple descriptions, instructions, conversations, and messages. They can:</li> <li>Understand less common words that describe familiar topics, settings, and actions (examples: <i>pocket, pour, lamp, branch</i>)</li> <li>Understand indirect responses to questions in conversations</li> <li>Understand messages in which information is not explicitly stated</li> <li>Connect information to infer the main idea or topic of messages, stories, and informational texts</li> <li>Synthesize information from multiple locations in a longer spoken text</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Learn new, unfamiliar words they hear in longer stories and academic talks</li> <li>Practice using less common words and expressions in conversations</li> <li>Speak or write in their own words about stories and information they listen to</li> </ul>
3	<ul> <li>Students understand short, simple descriptions, conversations, and messages. They can:</li> <li>Understand common expressions used in everyday conversations</li> <li>Understand a simple, single instruction spoken in familiar words, with key words repeated</li> <li>Understand the purpose of messages in which key information is repeated</li> <li>Understand the main ideas of simple stories in which key information is explicitly stated and repeated</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Study more words that describe familiar topics, settings, and actions</li> <li>Practice using less common words and expressions in conversations</li> <li>Listen to age-appropriate academic talks and longer stories</li> <li>Speak or write in their own words about stories and information they listen to</li> </ul>
2	<ul> <li>Students begin to recognize some familiar words in speech. They can:</li> <li>Understand words for objects and people in familiar categories such as school, home, family, colors, body parts, and animals</li> <li>Recognize action words in simple sentences (examples: <i>The children play. He is eating.</i>)</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Practice saying and listening to familiar words used in simple sentences</li> <li>Practice having short, simple conversations</li> <li>Practice listening to messages spoken by teachers, friends, and family</li> <li>Begin listening to and identifying basic information in short, simple stories</li> </ul>
1	<ul> <li>Students begin to recognize some familiar words in speech, such as words for objects, places, and people. They may be able to:</li> <li>Understand familiar words with visual support</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Learn everyday words for objects and people in familiar categories such as home, school, family, colors, body parts, and animals</li> <li>Use pictures to help learn new words</li> <li>Listen to short, simple sentences about everyday actions, objects, and people. (example: <i>She is swimming.</i>)</li> <li>Practice using common, everyday expressions, such as greetings</li> </ul>

### Listening—Step 2

Badges	Can Do	Next Steps
5	<ul> <li>Students perform exceptionally well on this test. They can:</li> <li>Understand less frequently used words that describe familiar topics, settings, and actions</li> <li>Understand messages and stories that include unfamiliar words and some idiomatic expressions</li> <li>Consistently connect information throughout stories and academic talks to infer meaning</li> <li>Identify specific information in longer texts</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Listen to longer and more complex stories and academic texts about a variety of topics</li> <li>Practice using less common words and expressions in conversations</li> <li>Speak or write in their own words about stories and information they listen to</li> <li>Consider taking the <i>TOEFL Junior</i><sup>®</sup> test for more accurate information about their listening ability</li> </ul>
4	<ul> <li>Students understand conversations, simple stories, and age- appropriate academic talks. They can:</li> <li>Understand less frequently used words that describe familiar topics, settings, and actions</li> <li>Understand messages and stories that include unfamiliar words and some idiomatic expressions</li> <li>Consistently connect information throughout stories and academic talks to infer meaning</li> <li>Identify specific information in longer texts</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Listen to longer and more complex stories and academic texts about a variety of topics</li> <li>Practice using less common words and expressions in conversations</li> <li>Speak or write in their own words about stories and information they listen to</li> </ul>
3	<ul> <li>Students understand conversations and simple stories. They begin to understand age-appropriate academic talks. They can:</li> <li>Understand less common words that describe familiar topics, settings, and actions (examples: <i>pocket, pour, lamp, branch</i>)</li> <li>Understand indirect responses to questions in conversations</li> <li>Understand messages in which information is not explicitly stated</li> <li>Connect information to infer the main idea or topic of messages, stories, and informational texts</li> <li>Synthesize information from multiple locations in a longer spoken text</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Learn new, unfamiliar words they hear in longer stories and academic talks</li> <li>Practice using less common words and expressions in conversations</li> <li>Speak or write in their own words about stories and information they listen to</li> </ul>
2	<ul> <li>Students understand basic conversations and messages and begin to understand stories and informational texts. They can:</li> <li>Understand common expressions used in everyday conversations</li> <li>Understand a simple, single instruction spoken in familiar words, with key words repeated</li> <li>Understand the purpose of messages in which key information is repeated</li> <li>Understand the main ideas of simple stories in which key information is explicitly stated and repeated</li> </ul>	<ul> <li>To improve their listening ability, students should:</li> <li>Study more words that describe familiar topics, settings, and actions</li> <li>Practice using less common words and expressions in conversations</li> <li>Listen to age-appropriate academic talks and longer stories</li> <li>Speak or write in their own words about stories and information they listen to</li> </ul>
1	Students begin to recognize a few familiar words in speech, such as words for objects, places, and people. They may be able to: • Understand familiar words with visual support	<ul> <li>To improve their listening ability, students should:</li> <li>Learn everyday words for objects and people in familiar categories such as home, school, family, colors, body parts, and animals</li> <li>Practice having short, simple conversations</li> <li>Practice listening to teacher instructions and short messages</li> <li>Begin listening to and identifying information in short, simple stories</li> <li>Consider taking the <i>TOEFL Primary</i> Step 1 test for more information about their listening ability</li> </ul>

# **Speaking Test Overview**

The *TOEFL Primary* Speaking test measures young learners' ability to communicate orally in routine social situations related to their daily lives. Test questions are administered via computer or tablet, and a headset is provided to students for listening to prompts and speaking their responses. The communication goals assessed in the Speaking test are:

- Giving simple descriptions
- Expressing basic emotions, feelings, and opinions
- Making simple requests
- Asking questions
- Giving directions
- Explaining and sequencing simple events

The recorded responses are scored by trained raters at ETS.

The Speaking test starts by asking students some basic questions about themselves to make sure their headsets work properly. Then, students are introduced to a storyline and characters who guide them through the test questions. The first prompt is an unscored practice question that gives students a chance to become more comfortable with the computer setup and the format of the test. Test prompts include audio, picture, and video elements. Each question has a time limit, and the time limit varies by question type. The longest amount of time allotted for a response is 30 seconds.

Students can practice sample questions for the Speaking test online at *https://www.ets.org/toefl/primary/ prepare.html*.

### **Test Structure**

The *TOEFL Primary* Speaking test has between 7 and 10 questions, and it takes about 20 minutes to complete.

Test	Number of Questions	Time
Speaking	7–10	20 minutes

### Task Types

# The following task types are scored using a 3-point rubric:

- Description: The student will see a picture and a character will ask the student to describe things that look strange in the picture.
   Response time: 20 seconds
- **Expression:** A character will present some pictures and ask the test taker to choose 1 and express some thoughts or opinions about it. Response time: 15 seconds
- **Requests:** A character will ask the test taker to make a request of another character in the story. Response time: 5–15 seconds
- **Questions:** A character will present an object and invite the test taker to ask 3 questions about it. Response time: 30 seconds

# The following task types are scored using a 5-point rubric:

- **Directions:** Either a video or a sequence of pictures appearing one by one will show a character performing an activity. Afterwards, the test taker will be asked to explain how to do the activity that was shown. Response time: 30 seconds
- Narration: The test taker will watch a video or view a sequence of pictures. After watching the animation or seeing the pictures, test takers will be asked to tell a story based on what they saw in the animation or pictures. Response time: 30 seconds

The Speaking test may also include some unscored questions used for warm-up or research purposes.

# **Speaking Test Scores and Score Reporting**

Each TOEFL Primary Speaking score report provides:

- A level, shown as ribbons 🙋 (maximum of 5)
- Descriptors of student ability and recommended next steps that students can take to improve their English speaking skills
- Scores that help show progress within a level when students take the test again (the score range is 0–27)
- Common European Framework of Reference (CEFR) levels that show student ability in comparison to a widely used tool for describing language proficiency

# **TOEFL Primary Speaking Scores Summary**

The following chart summarizes Speaking test score report information:

Level	Score	CEFR
Typical students at this level can:		
	27	B2
****	26	DZ
	25	
speak in English to expand descriptions, communicate multistep directions, and tell stories effectively	24	B1
	23	DI
	22	
***	21	
	20	
speak in English to express and explain what they like and give directions	19	4.2
	18	A2
	17	
~ ~ ~	16	]
	15	
speak in English to say what they like and give some descriptions	14	
	13	A 1
	12	A1
	11	
2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	10	1
begin to speak in English by using words and simple statements	9	
	8	1
	7	
	6	
	5	Below A1
	4	
attempt to speak in English using words and simple phrases	3	
	2	
	1	
Score reports for students receiving a score of 0 will show NS (No Score)		

# Speaking Descriptors and Next Steps

Ribbons	Can Do	Next Steps
5	<ul> <li>Students speak in English to expand descriptions, communicate multistep directions, and tell stories effectively. They successfully ask questions and make simple requests. They can:</li> <li>Use a wide range of vocabulary and grammatical structures effectively</li> <li>Include relevant details to expand descriptions, give directions, and tell stories</li> <li>Include structures such as connecting words and phrases that make directions and stories easy to follow</li> <li>Form questions and requests appropriately and use intonation to communicate meaning</li> <li>Speak fluidly with few errors in pronunciation or intonation</li> </ul>	<ul> <li>To improve their speaking ability, students should:</li> <li>Read and listen to age-appropriate academic content</li> <li>Speak and write about age-appropriate academic content</li> <li>Consider taking the <i>TOEFL Junior</i>® Speaking test for more information about their speaking ability</li> </ul>
4	<ul> <li>Students speak in English to express and explain what they like and give directions. They begin to expand their descriptions of things and events. They can: <ul> <li>Use appropriate word choices</li> <li>Use complete statements to communicate ideas</li> <li>Use appropriate grammatical structures</li> <li>Begin to form questions and requests</li> <li>Speak clearly with few errors in pronunciation or intonation</li> </ul> </li> </ul>	<ul> <li>To improve their speaking ability, students should:</li> <li>Learn less common words that describe familiar places, objects, and people</li> <li>Practice asking and answering questions about everyday topics</li> <li>Practice giving details about places, people, and events in the stories they read and programs they watch</li> </ul>
3	<ul> <li>Students speak in English to say what they like and give some descriptions. They begin to ask questions and tell stories. They can:</li> <li>Use words and phrases to communicate meaning</li> <li>Use a limited number of grammatical structures to describe objects and actions</li> <li>Begin to form questions and requests</li> <li>Begin to communicate a sequence of events</li> <li>Pronounce words and statements clearly most of the time</li> </ul>	<ul> <li>To improve their English speaking ability, students should:</li> <li>Learn more words that describe familiar places, objects, and people</li> <li>Practice asking and answering questions about everyday topics</li> <li>Practice describing in sentences what happens in stories they read and programs they watch</li> </ul>
2	<ul> <li>Students begin to speak in English by using words and simple statements. They begin to say what they like and give some descriptions. They can:</li> <li>Say some common words in familiar categories such as home, school, family, colors, animals, and actions</li> <li>Communicate meaning in short, simple statements (examples: <i>The tiger is big. The zoo has two birds.</i>)</li> <li>Pronounce words and phrases clearly but slowly some of the time</li> </ul>	<ul> <li>To improve their speaking ability, students should:</li> <li>Learn more words that describe familiar places, objects, and people</li> <li>Practice asking and answering questions about everyday topics</li> <li>Practice describing what happens in stories they read and programs they watch</li> </ul>
1	<ul> <li>Students attempt to speak in English using words and simple phrases. They may be able to:</li> <li>Say some common words in familiar categories such as home, school, family, colors, animals, and actions</li> <li>Say simple phrases</li> </ul>	<ul> <li>To improve their speaking ability, students should:</li> <li>Learn and practice saying common words</li> <li>Name what they see in pictures (example: <i>I see a house.</i>)</li> <li>Practice speaking in sentences about objects and activities they like</li> </ul>

# **TOEFL Primary Speaking Scoring Guide – 3 Point**

This scoring guide is used for the following communication goals: express basic emotions, feelings and opinions, give simple descriptions, make simple requests, ask questions.

Score	Language Use, Content and Delivery Descriptors
_	The test taker achieves the communication goal.
3	A typical response at the 3 level is characterized by the following.
	The meaning is clear. Minor errors in grammar or word choice do not affect task achievement.
	The response is accurate and complete, and the content is appropriate for the task.
	• Speech is intelligible, and the delivery is generally fluid. It requires minimal listener effort for comprehension.
-	The test taker partially achieves the communication goal.
2	A typical response at the 2 level is characterized by the following.
	The meaning is mostly clear. Some errors in grammar or word choice may interfere with task achievement.
	The response is not fully accurate or complete, or the content is not fully appropriate for the task.
	• Speech is generally intelligible, but the delivery may be slow, choppy, or hesitant. It requires some listener effort for comprehension.
	The test taker attempts to achieve the communication goal.
	A typical response at the 1 level is characterized by the following.
	The meaning is obscured because of frequent errors in grammar and word choice.
	The response is inaccurate or incomplete, or the content is inappropriate for the task.
	Speech is mostly unintelligible or unsustained. It requires significant listener effort for comprehension.
	The test taker does not attempt to achieve the communication goal OR the response contains no English OR the response is
0	off topic and does not address the prompt.

# **TOEFL Primary Speaking Scoring Guide – 5 Point**

This scoring guide is used for the following communication goals: explain and sequence simple events, give directions.

	The test taker fully achieves the communication goal.
5	A typical response at the 5 level is characterized by the following.
	• The meaning is clear. Grammar and word choice are effectively used. Minor errors do not affect task achievement. Coherence may be assisted by use of connecting devices.
	The response is full and complete. Events are described accurately and are easy to follow.
	• Speech is fluid with a fairly smooth, confident rate of delivery. It contains few errors in pronunciation and intonation. It requires little or no listene effort for comprehension.
4	The test taker achieves the communication goal.
•	A typical response at the 4 level is characterized by the following.
	• The meaning is mostly clear. Some errors in grammar and word choice may be noticeable, but the task is still achieved. Use of connecting device to link ideas may be limited.
	• The response is mostly complete. Descriptions contain minor lapses or inaccuracies, but the events can still be readily followed.
	• Speech is mostly fluid and sustained, though some hesitation and choppiness may occur. It contains minor errors in pronunciation and intonati It requires minimal listener effort for comprehension.
3	The test taker partially achieves the communication goal.
	A typical response at the 3 level is characterized by the following.
	• The meaning is sometimes obscured. Errors in grammar and word choice are noticeable and limit task achievement. The response may include attempts to use connecting devices.
	<ul> <li>The response is somewhat complete. Lapses and inaccuracies require the listener to fill in the gaps between key events.</li> <li>Speech may be sustained throughout, but the pace may be slow, choppy, or hesitant. It contains errors in pronunciation and intonation. It requires some listener effort for comprehension.</li> </ul>
2	The test taker is limited in achieving the communication goal.
2	A typical response at the 2 level is characterized by the following.
	<ul> <li>The meaning is often obscured because of errors in grammar and word choice. Attempts at using connecting devices are unsuccessful or abser</li> <li>The response is mostly incomplete. Multiple lapses and gaps make it difficult for listeners unfamiliar with the events to follow along. Meaningful content may be conveyed through repetition.</li> </ul>
	<ul> <li>Speech is noticeably slow, choppy, or hesitant throughout and may include long pauses. It contains frequent errors in pronunciation and intonation. It requires listener effort for comprehension.</li> </ul>
	The test taker attempts to achieve the communication goal.
	A typical response at the 1 level is characterized by the following.
	The meaning is obscured because of frequent errors. Grammar and word choice are extremely limited and often inaccurate.
•	<ul> <li>The response is incomplete. Major lapses and gaps make events unclear. The response may consist of a single word or a few words related to the prompt. It may be highly repetitive.</li> <li>Speech is not sustained or is mostly incomprehensible. It contains numerous errors in pronunciation and intonation. It requires significant listened or significant list</li></ul>

# **Test Scores and Score Reporting**

### How the Tests Are Scored

*TOEFL Primary* Reading and Listening test scores include levels and scale scores. Raw scores are determined by the number of questions the student answered correctly. There is no penalty for wrong answers.

The total number of correct answers for each skill is statistically adjusted, or equated, to account for differences in difficulty between test forms. These equated scores are then converted to scale scores that range from 100 to 115 and levels shown as stars or badges. Because the scores are equated and scaled, the reported scores are neither the number nor the percentage of questions answered correctly.

The *TOEFL Primary* Speaking test contains questions that ask students to respond in spoken English. Responses are scored by ETS raters using standardized scoring rules. Speaking score quality is maintained through multiple rigorous measures that include trying out new questions, requiring raters to pass demanding assessments before they can score any Speaking responses, the monitoring of scoring quality throughout live scoring sessions by expert scoring leaders, and analyzing the performance of the raters. The score range is from 0 to 27 and levels are shown as ribbons. Detailed information about the scoring of speaking responses can be found at *https://www.ets.org/toefl\_primary/scoring\_ reporting/speaking/* 

# **Reliability of Scores**

The *TOEFL Primary* tests exist in several different editions, called "forms." All the forms of the *TOEFL Primary* assess the same set of skills, but with different questions. If a test taker took 2 different forms of the test, the scores on the two forms could be different. Reliability is the extent to which the test takers' scores are consistent across different editions of the test.

The 2 statistics commonly used to describe the reliability of the scores of a group of test takers are the **reliability coefficient** and the **standard error of measurement**.

The reliability coefficient is an estimate of the correlation between scores on different forms of the test. It can vary from .00 (indicating no agreement at all) to 1.00 (indicating perfect agreement). The reliability coefficients of the 5 *TOEFL Primary* scores based on all available test takers of a typical form are estimated to be as follows:

Reliability Coefficients of the TOEFL Primary Test Scores					
Reading – Step 1	.83				
Reading – Step 2	.87				
Listening – Step 1	.85				
Listening – Step 2	.89				
Speaking	.90				

The standard error of measurement indicates the extent to which test takers' scores differ from their "true scores." A test taker's "true score" is the average of the scores that test taker would earn on all possible forms of the test. The difference between a test taker's "true score" and the score the test taker actually earned is called "error of measurement." The standard error of measurement, for a group of test takers, is the average<sup>1</sup> size of those differences. It is expressed in the same units as the scores. In a large group of test takers, about two-thirds of the test takers will earn scores that differ from their "true scores" by less than the standard error of measurement. About 95 percent of the test takers will earn scores that differ from their "true scores" by less than twice the standard error of measurement. The standard error of measurement for each of the TOEFL Primary test scores is as follows:

Standard Error of Measurement for the TOEFL Primary Test Scores					
Reading – Step 1	1.50				
Reading – Step 2	1.19				
Listening – Step 1	1.36				
Listening – Step 2	1.22				
Speaking	1.61				

A special kind of average called a "root mean square," which involves squaring the differences, then taking the average, and then taking the square root.

### Policy and Guidelines for the Use of TOEFL Primary Test Scores

### Introduction

These guidelines are designed to provide information about the appropriate uses of *TOEFL Primary* test scores. They are intended to protect test takers from unfair decisions that may result from the inappropriate use of scores. Adherence to the guidelines is important.

The *TOEFL Primary* Program and its local ETS *TOEFL Primary* Associates have a particular obligation to inform score users of the appropriate uses of *TOEFL Primary* test scores and to identify and try to rectify instances of misuse.

To this end, the following policies and guidelines are available to all *TOEFL Primary* test takers, institutions and organizations that are recipients of *TOEFL Primary* test scores.

### **Policies**

In recognition of their obligation to ensure the appropriate use of *TOEFL Primary* test scores, the *TOEFL Primary* Program and its local ETS *TOEFL Primary* Associates developed policies designed to make score reports available only to approved recipients, to protect the confidentiality of test takers' scores, and to follow up on cases of possible misuse of scores.

**Confidentiality:** *TOEFL Primary* scores, whether for an individual or aggregated for an institution, are confidential and can be released only by authorization of the test taker, the test taker's parent or guardian if the test taker is a minor, or by compulsion of legal process. We recognize test takers' rights to privacy with regard to information that is stored in data or research files held by ETS and local ETS *TOEFL Primary* Associates and our responsibility to protect test takers from unauthorized disclosure of information.

**Encouragement of appropriate use and investigation of reported misuse:** All organizational users of *TOEFL Primary* scores have an obligation to use the scores in accordance with the guidelines that follow. Organizations have a responsibility to ensure that all individuals who have access to *TOEFL Primary* scores are aware of the guidelines and to monitor the use of scores, correcting instances of misuse when they are identified. The *TOEFL Primary* Program and local ETS *TOEFL Primary* Associates are available to assist institutions in resolving score-misuse issues.

# Policy and Guidelines for the Use of TOEFL Primary Test Scores

### Certificates

The TOEFL Primary Certificate of Achievement is an acknowledgement of a student's English proficiency. The Certificate of Achievement is not available through all local TOEFL Primary Associates. Contact an associate for availability.

The Reading and Listening Certificate of Achievement features:

- Student name
- Test date and location
- The administering organization
- A watermark on back
- A format that is suitable for framing

The certificate is not an official score report.

# **Release of Test Results**

Scores obtained from a school test administration are reported only to the school. Schools will receive the names and scores of everyone who tested at the same time. The school will also receive a copy of each student's score report and is responsible for giving a personal copy to parents and students.

Individuals who test at public test administrations will receive the score report directly from the local ETS *TOEFL Primary* Associate.

*TOEFL Primary* test scores will not be reported by ETS to any other institution.

*TOEFL Primary* scores are measurement information, and their release is subject to all restrictions indicated in this *Handbook*. The scores, however, are not the property of the test taker.

# **Acceptable Scores**

Each school determines test score requirements for itself.

There is no specific passing or failing score set by ETS for the *TOEFL Primary* tests.

# **Validity of Scores**

It is recommended that scores not be used beyond one year due to rapid development of young learner English proficiency. Scores can be considered valid beyond one year if the student has provided evidence of having maintained the same level of English language learning.

### **Test Score Data Retention**

Scores are used to measure a test taker's English proficiency at the time that the test is administered. Because Englishlanguage skills may improve or decline over time, a score report will not be re-issued if one year has passed since a student has taken the test. ETS does not require schools or *TOEFL Primary* Associates to retain test administration data beyond one year.

# **Testing Irregularities**

"Testing irregularities" refers to irregularities in connection with the administration of a test, such as equipment failure, improper access to test content by individuals or groups of test takers, and other disruptions of test administration (natural disasters and other emergencies). When testing irregularities occur, ETS and its local ETS *TOEFL Primary* Associate may offer students the opportunity to take the test again as soon as possible without charge.

# **Test Fairness and Score Use**

The ETS *TOEFL Primary* Program and its authorized local ETS *TOEFL Primary* Associates have taken steps to ensure, to the extent possible, that tests and test scores are fair for all test takers regardless of gender, age, and nationality.

# Policy and Guidelines for the Use of TOEFL Primary Test Scores

### Guidelines

**Use Multiple Criteria:** Regardless of the decision to be made, multiple sources of information should be used to ensure fairness and to balance the limitations of any single measure of knowledge, skills, or abilities. These sources may include hours of English language classes, school grades, and recommendations from past teachers and administrators.

When used in conjunction with other criteria, *TOEFL Primary* scores can be a powerful tool in student placement in English classes, monitoring student progress, providing performance feedback, and other school-related decisions.

#### Maintain Confidentiality of TOEFL Primary Scores:

All individuals who have access to *TOEFL Primary* scores should be aware of the confidential nature of the scores and agree to maintain their confidentiality. Policies should be developed and implemented to ensure that confidentiality is maintained.

# Normally Appropriate Uses and Misuses of *TOEFL Primary* Scores

The suitability of a *TOEFL Primary* test for a particular use should be explicitly examined before using test scores for that purpose. The list of appropriate uses of *TOEFL Primary* scores that follows is based on the policies and guidelines outlined on this page. The list is meant to be illustrative, not exhaustive, in nature.

There may be other appropriate uses of *TOEFL Primary* scores, but any use not listed should be discussed in advance with *TOEFL Primary* Program staff and the local ETS *TOEFL Primary* Associate to determine its appropriateness.

If a use other than those listed is contemplated, it is important for the score user to validate the use of the scores for that purpose. The *TOEFL Primary* Program staff and local ETS *TOEFL Primary* Associates will provide advice on the design of such validity studies.

# **Appropriate Uses**

Based on the test design and the validity evidence collected so far, *TOEFL Primary* test scores are recommended for the following uses:

- Placing students in English language programs or classes so they are matched with level-appropriate instruction
- Monitoring student progress over time to gauge learning and changes in proficiency
- Using performance feedback, including can-do statements for instructors, to tailor English instruction and guide conversations with parents

### Misuses

Any use of test scores for purposes other than those listed should be discussed with ETS before being implemented.

### Comments

Test takers can provide comments during a testing session by informing their test administrator.

If you have questions or comments regarding the *TOEFL Primary* tests, please contact your local ETS *TOEFL Primary* Associate or the *TOEFL Primary* Program, ETS, Rosedale Road, Princeton, New Jersey 08541, USA or email us at **toeflprimary@ets.org**.

### **Sample Consent Form**



#### **Consent Form**

This TOEFL Primary® test (the "Test") is being conducted at [Your Test Center Name, City, State, and Country]by [Organization administering the test(s)]located in[City, State, and Country]andEducational Testing Service located in Princeton, NJ, USA ("ETS").

You are taking the test(s) checked:

□ The TOEFL Primary<sup>®</sup> Reading & Listening Tests will take approximately 1 hour to complete. □ The TOEFL Primary<sup>®</sup> Speaking Test will take approximately 20 minutes to complete.

Additional information about the tests can be found in the "Handbook for the *TOEFL Primary* Tests" or at www.ets.org/toefl\_primary.

You agree that information about you, including your first and last name, student number, date of birth, region code, course level, number of years studying English, grade level, school name, demographic and background questions, and responses to questions ("Personal Information") will be collected during the Test. Your name and other identifying information (first and last name, student number, date of birth) will be kept confidential and will not appear in any presentations or other publicly available materials, except that some of your personal Information will appear on your score report.

You agree that non-identifying information you provide (such as demographic and background information, and answers to test questions) and scores may be used for research, development and promotional purposes relating to the Test.

You may request to review or update your personal identifying information by contacting the organization administering the test(s):

[Organization administering the test(s), Address, Email, and Phone]

You agree to maintain the full confidentiality of all test questions and answers, specifically not to reproduce or disclose any test question or answer in whole or in part to any person or entity in any form.

I have read and understand the above terms and conditions, and the ETS Privacy Policy located at www.ets.org/privacy. I hereby expressly consent to permit [Organization administering the test(s)] and ETS to transfer the test taker's personal Information, including my personal identifying information, into and out of the United States and other countries worldwide and to use such personal Information for the purposes stated herein.

Name of Test Taker (please print)

Name of Parent/Guardian (*please print*)\_\_\_\_\_\_

Signature (Parent/Guardian if test taker is under 18 years old)

Date \_\_\_\_\_

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# Practice Answer Sheet for Example Questions

Reading												
1.	A	В	C	]	4.	A	В	C	7.	A	В	C
2.	A	B	C		5.	A	B	C	8.	A	B	C
3.	A	В	C		6.	A	В	C	9.	A	B	C

1.	A	В	C
2.	A	B	C
3.	A	B	C
4.	A	B	C

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5.	A	B	C
6.	A	B	C
7.	A	B	C
8.	A	B	C

9.	A	B	C
10.	A	B	C
11.	A	B	C
12.	A	B	C

# Notes

# HANDBOOK FOR THE TOEFL Primary<sup>®</sup> Tests



TDEFL.

Young STUDENTS

series

#### About the TOEFL® Young Students Series

Designed to set the foundation for the successful development of English-language skills, the *TOEFL®* Young Students Series features age-appropriate assessments, products and services including the *TOEFL Junior®* and *TOEFL Primary®* tests to help guide younger students to the next steps of learning.

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